



Guarantor Pre-Leasing Application

This form is not a binding guarantor agreement, but rather is an application to provide pertinent guarantor information and to allow the rental property to proceed with credit/background screening. If you and the resident(s) are approved, you will be asked to execute a Lease Contract Guaranty.

LEASE CONTRACT INFORMATION

Please print.

About the Lease: Resident names (list all residents on Lease Contract):

Street address of dwelling being leased: _____

City/State/Zip of above dwelling: **TX** _____

GUARANTOR INFORMATION

Please print. Use for one guarantor only (can include guarantor's spouse).

About the Guarantor:

Full name (exactly as on driver's license or gov't ID card):

Current address: _____

City/State/Zip: _____

Phone: _____

Alternative number or cell phone: _____

Email address: _____

Your Social Security #: _____

Birthdate: _____ Sex: _____

Driver's license # and state: _____

OR gov't photo ID card #: _____

Marital status: single married divorced widowed separated

Total number of dependents under 18 or in college: _____

What is your relationship to the resident or residents?

parent brother/sister employer other _____

Do you (**check one**) own **OR** rent your home?

If renting, name of apartments: _____

Manager's name: _____ Phone: _____

Are you or your spouse a guarantor for any other lease? Yes No

If so, how many? _____

Your Work:

Current employer: _____

Employer's address: _____

City/State/Zip: _____

Work phone: _____

Alternative phone: _____

Email address: _____

How long with this employer: _____ Position: _____

Your gross monthly income is over: \$ _____

Supervisor's name: _____ Phone: _____

Your Spouse:

Full name (exactly as on driver's license or gov't ID card):

Driver's license # and state: _____

OR gov't photo ID card #: _____

Your Social Security #: _____

Birthdate: _____

Work phone: _____

Alternative number or cell phone: _____

Email address: _____

Current employer: _____

How long: _____ Position: _____

Your gross monthly income is over: \$ _____

Your Credit and Rental History:

Your bank's name: _____

City/State _____

List major credit cards: _____

To your knowledge, have you, your spouse, or any resident listed in this Guaranty ever: been asked to move out? broken a rental agreement? been sued for rent? declared bankruptcy?

To your knowledge, has any resident listed in this Guaranty ever: been sued for property damage? been convicted of or received probation for any felony or sex crime? Please explain: _____

You represent that all information submitted by you is true and complete. You authorize verification of your information by consumer reports, rental-history reports, and other means. You acknowledge that our privacy policy is available to you. A facsimile or electronic signature on this application will be binding as an original signature.

Date of Signing

Signature of Guarantor

Signature of Guarantor's Spouse (if applicable)

We recommend that you obtain a copy of the Lease and the Lease Contract Guaranty and read them. We will give you a copy of the Lease and the Lease Contract Guaranty if you request them in writing.

After signing, please return the signed original of this Guarantor Pre-Leasing Application to: **Capital Properties**

at (street address or P.O. Box) **4624 Depew ave. # D,**

Austin, Texas 78751

OR email it to us at **richardegan03@gmail.com**

OR fax it to us at **(512) 458-1564**

Our telephone number is **(512) 458-6415**

FOR OFFICE USE ONLY:

Guarantor(s) information verified by: phone **OR** face-to-face meeting.

Third-party verification Requested on : _____ (date)

Approved: Yes No

If not, letter of disclosure sent on _____ (date)

Processed by _____